About TDA

As an award winning provider of business and property services, TDA makes a real difference to the lives of people living and working in the South West delivering innovative and practical programmes in areas including job and business creation.

Year on year we are successfully delivering high quality economic development, property and business services to a growing customer base across the South West.

Our company values are at the heart of everything we do, therefore we are looking to recruit someone who shares and demonstrates our values of empowerment, respect, integrity and adaptability.

The role:

Our Senior Project Manager position is a pivotal role in TDA’s Professional Services, leading the Project Manager team and taking overall responsibility for successful project management delivery. The key purpose of this role is to:

* + Work to secure new external/ internal instructions and expand TDA’s customer base
  + Successfully project manage and provide cost control on any scheme/ development that is undertaken by the TDA from inception to construction and completion so that it is delivered to the agreed specification, on time and within budget
  + Successfully project manage schemes and developments which are major and complex nature
  + Lead and manage the Project Management team

The ideal candidate:

* + Educated to degree level (or equivalent) in a related discipline in a Construction related professional qualification.
  + Prince2 qualification
  + Membership of relevant professional associations for example Member of the Royal Institution of Chartered Surveyors (RICS) and Member of the Association for Project Management (MAPM)
  + Demonstrable track record of successful project delivery
  + Extensive project management and quantity surveying experience
  + Previous line management experience
  + Excellent communication and organisational skills.
  + Ability to work to deadlines and multi-task.
  + I.T. proficient.

Benefits

As part of our commitment to making TDA a great place to work, we offer a comprehensive rewards and benefits package including:

* Salary £43,857 - £46,845 + £5,131 market supplement per annum
* 25 days paid holiday entitlement (plus bank holidays), increasing with length of service
* Great working environment with flexible hours
* A wide range of lifestyle discounts and health and wellbeing benefits
* Option to buy and sell annual leave
* Learning and development opportunities
* Company Pension scheme

For an informal discussion about the role please contact Andrew Heard, Head of Property Services on 07778 059261.Please return completed application forms to HR@tda.uk.net